

If you have any questions, please ask!

**Please prepare your mast as soon as possible after arrival at Crowley's.**

- 1. Lower and remove all of your sails, fold and store them below.
- 2. Remove the boom and vang (and spinnaker pole, if applicable) from the mast. Store carefully on deck or below.
- 3. Attach all halyards, topping lifts, lazy-jacks, etc, to the mast above the boom gooseneck, if possible. If you have a headsail furler, pull the furling line to the bow, coil neatly, and tie-off on the furler.
- 4. If your halyard tails are led back to the cockpit, pull them forward through any rope clutches, organizers and blocks. (Attach messenger lines if they pass under the deck to enable them to be easily re-led in the spring). Tighten each halyard and secure it on a mast cleat or other fitting, or tie a knot where the halyard exits the mast. Coil up the tails neatly, and tie them securely to the mast.
- 5. Keel-stepped masts: Lift the mast boot and, if possible, loosen any wedges so they can be easily removed when we un-step the mast. Pull the boot back down over the deck collar to prevent rain/water leaks.
- 6. Keel-stepped masts: Disconnect any "deck tie-downs" (turnbuckles, bolts or straps) attached between the mast and the underside of the deck. DO NOT remove any bolts that secure the mast base to the mast step.
- 7. If you have access to the mast electrical/electronic wiring, mark the connections with numbered or colored tags to enable easy re-connection in the spring, ie. "1 to 1" or "Green to Green". Disconnect the wires and pull them through any bulkheads or floors to the mast. Attach messenger lines if the wires run through conduits. Ensure that the wires will run freely when the mast is lifted.

**THE NEXT STEPS ARE VERY IMPORTANT!**

- 8. Remove all tape covering the turnbuckles and chainplate clevis/cotter pins.
- 9. Make sure that the cotter pins securing the clevis pins in the chainplates can be removed easily: straighten the cotter pin, pull it out of the clevis pin and immediately re-insert back into the clevis pin and spread slightly. DO NOT LEAVE THE CLEVIS PINS WITHOUT COTTER PINS INSERTED.
- 10. Remove the cotter pins from the upper and lower studs of each turnbuckle EXCEPT THE FORESTAY TURNBUCKLE (we don't adjust this turnbuckle - this will ensure that your mast has the same rake next season).
- 11. Lubricate the turnbuckle studs; T9 Teflon lube is preferred (available from our Ship's Store). Be careful not to spill any lube on the deck. Loosen each turnbuckle slightly (no more than one full turn) to ensure it will turn freely. (Do not force it – it may be seized, inform customer service if so). RE-INSERT A COTTER PIN INTO EACH UPPER STUD AND SPREAD SLIGHTLY.
- 12. Please inform Customer Service that the mast is ready to be un-stepped.

**Customer Service: 773-221-9990**